



Invitation To Tender

Slough's Cultural Education Partnership invites individuals or organisations to apply to establish a Youth Arts Festival or Competition, supports children and young people to take part in creative careers.

Background to the consortium

Slough's Cultural Education Partnership is a consortium of cultural, health, children's service and education organisations. Our aim is to create an evidence-based strategy, supported by funding, that will shape the future of arts and cultural provision for children and young people in Slough, increasing access, ensuring high quality and supporting their health, social and economic needs. To do this we need to ensure the consortium is sustainable and that we are supporting targets around [Arts Mark](#) and [Arts Award](#).

Slough is just one of the Cultural Education Partnerships supported by Arts Council England through their Bridge organisations.

More information about Cultural Education Partnerships can be found here:

<http://www.artscouncil.org.uk/children-and-young-people/working-partnership>

The Slough CEP is led by [The Langley Academy Trust](#) and is supported with investment from [Artswork](#) the SE Bridge. You can read more about Artswork and the CEPs in the South East region here:

<https://artswork.org.uk/resources/cultural-education-partnerships/>

Thames Valley Housing Association has part funded this project with Artswork. You can read more about TVHA here:

<https://www.tvha.co.uk/>

Members of Slough's CEP include

- Artswork
- Creative Junction
- East Berkshire College
- HOME Slough
- Reading University
- Slough Borough Council including Public Health and Libraries & Culture Service, including The Curve
- Slough Learning Partnership
- Slough Music Education Service
- Slough Teaching School Alliance
- Thames Valley Housing Association
- The Art Excite CIC
- YES consortium

Background to the project

Culture and the arts for children and young people is growing in Slough. The Curve, our new library and arts centre opened in 2016. We have a large number of cultural and arts organisations, poetry and dance is particularly strong. We are the home of the country's only Museum Learning schools in The Langley Academy Trust. In 2017 the Slough Cultural Education Partnership commissioned a research piece into creative career pathways for children and young people in Slough. We wanted to see whether our children and young people had the best opportunities to explore arts and creative disciplines, to try things for themselves and make links to creative and arts professionals. Creative Junction completed that piece of work for us. This commission is a result of Creative Junction's recommendations.

What is being commissioned

The consortium is looking for an individual or an organisation to develop a competition or festival for children and young people in Slough that:

- Encourages participation in culture and the arts by children and young people
- Encourages skill development in culture and the arts by children and young people
- Raises awareness of careers in the culture and the arts amongst children, young people and their families
- Links professionals in the creative industries, including Slough's thriving digital tech industry, with children and young people
- Rewards and celebrates excellence in cultural and artistic participation by children and young people
- Enables completion of Arts Award
- Encourages schools to take part in Artsmark

In addition, we would like to see the individual or organisation develop:

- An Arts Award Gold offer for Slough based at The Curve, with the support of the Libraries & Culture service at Slough Borough Council to support young people with a particular interest in developing their arts practice and engagement
- A mentoring scheme to support the young people through their Arts Award Gold journey, linking young people with mentors from Slough's local voluntary and third sector arts organisations and practitioners
- Training for the arts sector to become mentors for the Arts Award Gold programme
- Consideration of hosting part of the festival and/ or the competition winning entries at The Curve
- Sponsorship opportunities for businesses with links to Slough to support the competition or festival
- A proposal for sustainability beyond year 1, potentially working with external providers such as Advizor to develop partnership bids

The funding is intended to help establish the competition or festival as an annual occasion for Slough.

Deliverables

The deliverables for this project are:

- A business plan to develop the competition or festival over the next three years, involving careers and creative and performing arts-leads in schools.
- At least two businesses offering sponsorship to the competition or festival in year one.
- At least 200 children and young people from 15 schools participating in the festival in year 1, including attending or taking part in a showcase performance at The Curve.
- At least 50 children and young people undertaking Arts Award through the competition or festival at any level
- At least 8 young people piloting an Arts Award Gold scheme based at The Curve, Slough in year 1.
- At least 10 schools registering for Artsmark in year 1
- At least 4 mentors trained to support Arts Award Gold
- A pilot mentoring scheme established to bring together mentors from local arts sector with Arts Award Gold students
- One interim report

- At least 2 updates at agreed milestones
- One final report
- Two presentations to the Slough CEP

Quality Assurance

The funding is intended to set up a scheme or programme that will regularly celebrate cultural and arts participation in Slough, and help children and young people consider creative career pathways. We are particularly interested in applications that:

- Work within the existing infrastructure of Slough's arts community and events
- Use children and young people in the design and development of the competition or festival
- Demonstrate strategies to work with formal and informal education settings
- Have approaches that support children and young people from diverse backgrounds
- Have approaches that consider socio-economic barriers to participation
- Can work collaboratively with arts and cultural professionals and academics from Slough and the wider sector
- Demonstrate a willingness and plan to develop the initiative beyond year 1
- Evidence good practice around safeguarding for children and vulnerable adults
- Evidence good practice around data protection

Arts Award Gold award can be expensive and we accept that you may charge for places. However, we wish to see some subsidised places and that you have a planned approach to supporting young people in low income groups to participate in the scheme.

Indicative timetable

Application deadline: 9am Monday 10th September 2018

Selection panel meets: week commencing Monday 10th September 2018

If successful, Project Initiation Document Submitted: Monday 1st October 2018

Group submission to Artsmark for schools: January 2018

Interim report submitted, including business plan: February 2019

Arts Award Gold candidate submission: July 2019

Final report: July 2019

Milestones and indicative budget

We will make payments at agreed milestones, provided you have met agreed conditions at each point. This is likely to be:

- 50% at the start of the project, with **an agreed Project Initiation Document**
- Further 40%, divided between agreed milestones. You can suggest these in your application and they will be agreed during Project Initiation process. One of these milestones will be the Interim Report.
- Final 10% on receipt of the **Final Report**, in line with requirements in this document.

A total of £25,000, inclusive of all fees and expenses is available for this project.

Applicants must have their own public liability cover (min £5m); be GDPR compliant under the Data Protection Act 2018, and have policies in place for Safeguarding and Health & Safety as a minimum.

How to apply

To apply please email your proposal to:

Jenny Blay, Head of Museum Learning, The Langley Academy

Jenny.Blay@langleyacademy.org

The Langley Academy Trust, as an education setting, uses a spam filter with a very high setting, so if you do not receive a confirmation of receipt email from Jenny please contact her to confirm the application has arrived.

If you would like further information about this Invitation to tender, please email Jenny or call using the number below.

Tel: 01753 214471

The closing date is **9am, Monday 10th September 2018**

When you have submitted your application, please expect a confirmation of receipt email from Jenny Blay.

[Selection process](#)

Proposals will be assessed by a sub-group of the consortium consisting of only those who have declared they are not going to apply for any tender in this phase.